

MOUNT ROYAL JUNIOR HIGH SCHOOL SCHOOL COUNCIL MEETING

MINUTES
September 25, 2024
6:00 PM

Participants	Cheryl McKelvie (CM), Darren Kiziak (DK), Megan Allison (MA), Heather Fennel (HF), Mila Benedicto (MB), Katie Morgan (KM), Carolyn Bosch (CB), James Teterenko (JT), Pankaj Jha (PJ), Kim Trevino (KT), Alina Stailovska, Alyson Dutchak, Ramesh Ancha, Melissa Frankiw, Cristine Cowieson, Fatemah Jafari	
6:00pm	WELCOME AND INTROS	Megan Allison
6:01pm	AGENDA a. Approval of Agenda - Motion: KM, Second: JT	Megan Allison
6:02pm	APPROVAL OF MINUTES a. May 22, 2024 minutes - Motion: MA, Second: CB	Megan Allison
6:03pm	SCHOOL REPORT Principal's Report - Student Count - 415 (not yet final) - New Assistant Principal - Heather Pearcey <u>Highlights:</u> - Sept. 26 - SEAS Trip Meeting and Bridge Foundation Meetings at 5:15, Meet the Teachers from 6-7pm. - Academic Cycle (for getting to know students as learners) - staff currently working to get students' Baseline Assessments. - In sports, Cross Country Running season has finished, currently in Soccer and Basketball seasons. Large numbers came for tryouts, with over 60 students attending tryouts for boy's basketball. - Terry Fox Run was a success, with students persevering through rain, and goal of raising \$3,000 reached. <u>Looking Forward:</u> - Healthy Hunger Fun Lunch will start on Oct. 2. - Halloween activities will include a dance on Nov. 1 - Kamp Kiwanis Grade 9 overnight trip will be divided by homerooms: Week 1: Monday, October 21st & 22nd – 9A and 9B Week 2: Wednesday, October 30th & 31st – 9C, 9D & 9E - Remembrance Day service - date TBA - Parent-Teacher Meetings, Nov. 28 and 29. - Wrestling team tryouts.	Cheryl McKelvie

- 6:13pm **Teacher's Report** Darren Kiziak
 - Self-intro - Gr.9 Humanities teacher, new to Mount Royal School.
 - Clubs this year will include: Fashion, Speech, Debate, Tech, Reach for the Top, Chess, and Embroidery. Majority of meetings conducted at lunchtime, but some after school.
- 6:17pm **KEY COMMUNICATOR REPORT** Kim Trevino
 The latest meeting highlighted the new no-phone policy implemented this year. CM said that the new policy has been helpful even though MR School had existing no-phone on campus policy. And the school has purchased translators for all teachers, eliminating students need for phones for translate and keeping them off social media. KT explained that new policy was strictly no phones in elementary schools and no phones during instruction times for jr. and sr. highs, with school admin discretion to expand outside instruction times..
- 6:23pm **UNFINISHED BUSINESS** Megan Allison
 a. Two volunteers have stepped up to fill needed council seats and will be inducted at November AGM: Pankaj Jha - Treasurer, Heather Fennel - Co-chair
- 6:24pm **NEW BUSINESS** Megan Allison
 a. Parent engagement strategies - MA said this was the best attended meeting during her tenure. Attendees expressed similar attendance issue, at elementary school council meetings, of the same few people getting involved. It was suggested an email reminder of meeting go out the day before. Attendee expressed appreciation for concise and direct email regarding fundraising.
 b. Paul Davis to give online safety presentation to students - CM said was not able to schedule while PD was in town. KM said PD no longer conducts online presentations, but will be in Calgary three times during school year and there is yet possibility to engage. KM to check on cost. Attendee informs that Telus offers similar presentation to students for free. MA will gather info on Telus program to present at next meeting.
 c. Possibility of engaging parent volunteers to help Resource Teacher support students with EAL or other subjects - CM explains that students needing help with English classified by levels 1, 2, and 3. Level 1 students (needing most help) are being pulled out of English and Social Studies class for extra language help. School has brought on board Sumyu Neufeld as ELL Support. Requirements for parent volunteers is availability, patience and a valid police security clearance. Attendee expressed that a refund voucher for police clearance is available through CBE website. CM - Bridge Foundation will provide a worker once a week to support

students. She will get more details at Bridge meeting on Sept. 26. MA asked how council can help. Send email for volunteers? CM will work with Cathrine Risseeuw, our school administrative assistant, who serves as volunteer coordinator. MA - if any parent wants to take over as volunteer coordinator, please reach out.
d. Meeting dates for the year - Nov 27 AGM, Jan 22, Apr 2 (pushed one week due to spring break), May 28

6:38pm

ADJOURN

Megan Allison

Motion: KT, Second: JT

(Next meeting will be the AGM on November 27, 2024 at 6pm)

MOUNT ROYAL JUNIOR HIGH SCHOOL PARENT SOCIETY MEETING

MINUTES
September 25, 2024
6:38PM

Participants Cheryl McKelvie (CM), Megan Allison (MA), Heather Fennel (HF), Mila Benedicto (MB), Katie Morgan (KM), Carolyn Bosch (CB), James Teterenko (JT), Pankaj Jha (PJ), Kim Trevino (KT), Alina Stailovska, Alyson Dutchak, Ramesh Ancha, Melissa Frankiw, Cristine Cowieson, Fatemah Jafari

6:38pm **WELCOME** Megan Allison
MA explains to attendees purpose of Parent Council and Parent Society.

6:39pm **AGENDA** Megan Allison
a. APPROVAL OF AGENDA - Motion: MA, Second: KT

APPROVAL OF MINUTES Megan Allison
a. May 22, 2024 - Motion: CB, Second: MB

6:40pm **TREASURER'S REPORT** Pankaj Jha
PAC Financials
Funds available in Casino account \$ 96,275.68
Funds available in General account \$ 24,335.15
Total funds available \$ 120,610.83

*Does not reflect reimbursements after June 18, 2024 (to be processed)

*Per AGLC guidelines, we have 36 months from receipt to use Casino funds.

\$14,356.64 remaining at Aug 19/24 from casino Nov 21,2022 must be consumed by Nov 21,2025.

- CM has receipts to submit. MA and Carol Hillier will sign checks (signing authority has yet to be changed), and PJ will do accounting.
- JT asks for date the new casino funds were received. PJ to verify and insure the funds entered in accounting spreadsheet.
- Carol Hillier has handed over last 5 years of accounting docs and receipts to PJ who asks if the school can store them, or should they be scanned. MA will look into protocol.
- Attendee asked if direct donations supports supplementing outing expenses for students in need. CM explains that casino funds are used to bring down the cost of outings for all students. And when school calls for direct donations, they must label what funds collected will be used for and cannot spend them elsewhere. KM asks if donations through EducationMatters, for which you get a tax receipt, can be earmarked by

donor for specific expenses. CM answered - yes.
- Attendee asked if students do any fundraising. CM answered - no.
- KM asked where funds come from to compensate for losses on excursions. CM answered - from EdMatters.

- 7:00pm **FUNDRAISING REPORT** Katie Morgan
- Davidson Orchard Apples fundraiser has started and will go on for 3 weeks. Emails with order forms were sent out. Delivery on Oct 24.
 - Direct Donations drive will be launched in mid Oct. for 6 weeks.
 - Purdy's fundraiser will be held in Dec. as well as in spring.
 - KM will send out email listing where fundraising money has been spent. CM has photos for KM to include in email.
- 7:02pm **FUN LUNCH REPORT** Carolyn Bosch
- We use Healthy Hunger for Fun Lunch.
 - Price of lunch items is cost plus 10% and rounded up.
 - last year Fun Lunch raised approx. \$3,600.
 - CM - Pizza Thursday is run by school, not by council. 2 slices for \$7, 1 slice for \$4. Funds to pay for a DJ at Halloween dance.
- 7:04pm **CASINO REPORT** James Teterenko
- Thanks to everyone for the help on a successful casino on June 11 & 12. It takes a lot of volunteers to make it happen and we delivered.
 - Minor financial items for this event:
 - Expenses:
 - \$147.39 for exceeding the allowable food bill
 - \$257.49 for taxi/rideshare reimbursements
 - Income:
 - \$48.50 in cash donations
 - Our next casino will be in Q1 2026.
 - JT has the paperwork from the casino event that needs to be kept for 2 years
 - JT will request Elbow River Casino for our next casino.
- 7:06pm **OLD BUSINESS** Megan Allison
- a. Bylaw update - The current bylaws, mostly used for dispute resolution, were last updated in 1984, and need updating. MA's husband has associate who does bylaws pro bono. Updated bylaws must be circulated, at minimum, 20 days before AGM. MA will try to get them done, but if not in time for next AGM, will do for next year.
- 7:08pm **SCHOOL WISH LIST** Cheryl McKelvie
- CM asked for \$35,000 which would go towards bussing for field trips, Gr 9 farewell, Phys Ed, tech, schoolwide trips to science center, zoo and Calaway Park, staff appreciation lunches, etc.
 - Discussion ensued over expanding the budget to include:
 - \$2,000 for "no child left behind" (funds to be used to help students who would otherwise not be able to afford school

excursions)

- increased line item for field trips to \$15,000 to alleviate students' portion.
- allotment of money to each teacher for class use at their discretion (receipts to be submitted to admin).
- food for teachers and staff on meet the teachers and parent-teacher conference days.
- Consensus that the asked for amount will be \$50,000. CM will work with Cathrine R. on detailed budget, to be voted on in Nov. meeting.

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7:21pm

ADJOURN - Motion: MA, Second: KM

(Next meeting will be the AGM on November 27, 2024 at 6pm)