

MOUNT ROYAL JUNIOR HIGH SCHOOL SCHOOL COUNCIL AGM MEETING

**MINUTES
November 27, 2024
6:00 PM**

Participants	Cheryl McKelvie (CM), Shannon Teasdale (ST), Megan Allison (MA), Heather Fennell (HF), Katie Morgan (KM), Carolyn Bosch (CB), James Teterenko (JT), Kim Trevino (KT), Melissa Frank (MF), Christine Cowieson (CC), Katrina Watson (KW).	
6:03pm	WELCOME AND INTROS	Megan Allison
6:03pm	AGENDA	Megan Allison
	a. Approval of Agenda - Motion: MA, Second: KM	
6:04pm	APPROVAL OF MINUTES	Megan Allison
	a. September 25, 2024 Minutes - Motion: MA, Second: KM	
	SCHOOL REPORT	
6:05pm	Principal's Report	Cheryl McKelvie
	- Ms. Heather Pearcey (Assistant Principal) is on leave, returning early January 2025. Retired CBE Principal to fill-in AP position during December 2024.	
	- Ms. Catherine Risseeuw (Admin Assistant) starting Maternity Leave, to return in June 2025.	
	- Halloween activities, Remembrance Day ceremony, soccer finals, field trips, wrestling started. Speech tournament was hosted at the school and one of our students won gold	
	- Notorious Cree presentation (James Jones), hoop dancing	
	- Winter Celebration the evening of Dec 19, 2024	
	- MRJH Open House Jan 30, 2025.	
	- New items purchased from funds raised by the parent community:	
	• New gym mats, used at the scoring table & stage, improved safety	
	• Event tent	
	• Staff appreciation event	
6:15pm	Teacher's Report	Shannon Teasdale
	- Grade 8 Renaissance Faire planning is underway.	
	- Upcoming Gym Unit - Line dancing, Cuban dancing	
	- Staff are exploring getting eSports at MRJH	

- Grade 10 orientation coming late January 2025 (Western Canada/Central Memorial)
- Google Classroom is being phased out. D2L is what will be used for grade 10, it is being phased in
- School Admin to send a notice to parents/guardians about traffic near the school parking lot at drop-off and pick-up times. Concern with safety and obeying laws of the road.
- Staff will be registering MRJH for the Calgary Science Fair by Dec 13, 2024.

6:25pm

KEY COMMUNICATOR REPORT

Kim Trevino

- Increase of over 5k students this year
- 30% of schools are at or over capacity
- Also causes issues with busing & transportation
- \$500 school grant will happen again this year - to be used to increase parent engagement

6:30pm

UNFINISHED BUSINESS

Megan Allison

- Paul Davis / Telus (Online Safety)
 - Paul Davis to present to MRJH students (daytime) and parents (evening) on March 10, 2024 . 1600 +GST, 55-min Q&A with kids, 75 min session with parents.
 - Telus Wise In Control is the topic. Telus offers this for free for students. Initial discussion to have it in February 2025. Delay to Spring (May?) 2025 so as not to have it too close to the Paul Davis session.
- English Additional Language (EAL) volunteers
 - Would make use of volunteers to work with the EAL students
 - Consider a display booth/sign-up at Parent/Teacher Interviews. Depending on how that goes may request volunteers through email

6:40pm

NEW BUSINESS

Megan Allison

- ASCA grant, \$500, same as previous year. Use to support parent involvement. Have \$500 grant unused from previous year. Have Paul Davis split the invoice \$1000 parent session/\$600 student session, and use the \$1000 grant money to pay for parent session.

6:43pm

ANNUAL ELECTIONS & APPOINTMENTS

Megan Allison

- Co-chair Megan Allison & Heather Fennell
- Secretary Mila Benedicto
- Motion: JT, Second: KM

6:45pm

ADJOURN

Motion: MA, Second: CB

Megan Allison

(Next meeting will be on January 22, 2025 at 6pm)

MOUNT ROYAL JUNIOR HIGH SCHOOL PARENT SOCIETY MEETING

**MINUTES
November 27, 2024
6:45PM**

Participants Cheryl McKelvie (CM), Shannon Teasdale (ST), Megan Allison (MA), Heather Fennell (HF), Katie Morgan (KM), Carolyn Bosch (CB), James Teterenko (JT), Kim Trevino (KT), Melissa Frank (MF), Christine Cowieson (CC), Katrina Watson (KW).

6:45pm	WELCOME AND INTROS	Megan Allison
6:46pm	AGENDA a. Motion: MA, Second: KM	Megan Allison
	APPROVAL OF MINUTES a. Sept 25, 2024 - Motion: MA, Second: KM	Megan Allison
6:47pm	TREASURER'S REPORT Treasurer's Report received on Nov 27, 2025 via email after the meeting had adjourned:	Treasurer not in attendance. Treasurer's Report received on Nov 27, 2025 via email after the meeting had adjourned:
	Funds available in Casino account: Pending payment to be made from Casino account Net Fund that would be available post payment in Casino account	\$ 96,275.68 \$ 12,111.65 \$ 84,164.03
	Funds available in General account: Pending payment to be made from General account Pending deposit to be made to General account Net Fund that would be available post payment & deposit in General account	\$ 25,436.34 \$ 1,261.39 \$ 1,882.49 \$ 110,221.47

Highlights

1. Have received the Annual Financial Report (Oct 01, 2023 to Sep 30, 2024) from AGLC
2. We are expected to complete all pages of Financial Report and submit copies of bank statements, cancelled cheques, invoices and receipts to support all Use of Proceeds by Dec 23, 2024

Reminders

1. Per AGLC guidelines, we have 36 months from receipt to use Casino funds.
2. \$14,356.64 remaining at Aug 19/24 from casino Nov 21, 2022 must be consumed by Nov 21, 2025

6:47pm

FUNDRAISING REPORT

Katie Morgan

- Davidson Orchard apple fundraiser in Fall 2024 raised almost \$800.
- Direct donation (extend to Dec 13, 2024)
- Purdy's order deadline 11/29, pick-up Dec 16, 2024
- School will send a reminder email to parents/guardians tomorrow about the Direct Donation and Purdy's fundraisers.

6:50pm

FUN LUNCH REPORT

Carolyn Bosch

- Going well. Made approx. \$800 since Oct 2024 start. Ms Stark runs it with the leadership students

6:52pm

CASINO REPORT

James Teterenko

- No update until we get closer to the casino (Q1 2026). Suggest remove from Agenda.

6:53pm

OLD BUSINESS

Megan Allison

- Bylaw Update - MA

No update, a parent will follow up with another school's recently updated by-laws. Suggest remove from Agenda.

- Teacher Wish List - CM

proposed budget				
parent council - 2024/2025 budget				
classification	budget	spent	remaining	examples
casino funds				
complementary learning	\$ 7,000.00		\$ 7,000.00	outdoor ed, foods, art, etc.
field trips	\$ 17,000.00		\$ 17,000.00	bus estimate = \$300 per bus per local trip
field trips - <i>subsidized</i> students	\$ 2,000.00		\$ 2,000.00	students who can not afford
grade 9 farewell	\$ 1,000.00		\$ 1,000.00	
in school events	\$ 8,000.00		\$ 8,000.00	terry fox, activity day, residences (artists, dancers)
learning commons	\$ 1,000.00		\$ 1,000.00	
phys ed	\$ 2,000.00		\$ 2,000.00	
technology	\$ 6,000.00		\$ 6,000.00	ipads, carts, voice recorders
year end activity	\$ 2,000.00		\$ 2,000.00	school wide field trip - last week of June
<i>total budget</i>	\$ 46,000.00		\$ 46,000.00	
general funds				
staff appreciation	\$ 4,000.00		\$ 4,000.00	end of year lunch, holiday celebration, staff crewneck
<i>total budget</i>	\$ 50,000.00			

- CM to separate out a line item for \$2,000 for "No child left behind" fund. To be used for students who cannot afford to pay for school field trips
- Motion by MA. Seconded by KM

7:05pm

NEW BUSINESS

Megan Allison

- Elections 2024/25 School Year - MA
 - Chair/Co-Chair- Megan Allison
 - Chair/Co-Chair - Heather Fennell
 - Treasurer - Pankaj Jha
 - Secretary - Mila Benedicto
 - Motion by MA. Seconded by KM.
- Appointments 2024/25 School Year - MA
 - Casino Coordinator - James Teterenko
 - Fundraising Coordinator - Katie Morgan
 - Fun Lunch Coordinator - Carolyn Bosch

Mentioned that many Council positions/appointments will be available next year as Grade 9 parents leave the Council.

Bank needs updated names/signatures for elected positions on Parent Society. HF to follow up with ATB. JT to follow up with casino.

7:09pm

ADJOURN - Motion: MA, Second: CB

(Next meeting will be on January 22, 2025 at 6pm)